

Glastonbury Town Deal Board
Minutes of the Board meeting held on Friday 23 April 2021
At 2pm On Zoom

Present	Role/Representation
Robert Richards	Chair and Glastonbury Festivals
James Heappey	Vice Chair and Member of Parliament
Cllr Simon Carswell	Mendip District Council
Katherine Clarke	Street & Glastonbury YMCA/Redbrick
Cllr Liz Leyshon	Somerset County Council
Paul Manning	Glastonbury Chamber of Commerce
Lucy Martin	Department of Work and Pensions
Kama McKenzie	Community Representative
Katy Quinn	Strode College (alternate)
Dr Lynne Sedgmore	Community Representative
Cllr Ian Tucker	Glastonbury Town Council

Apologies	Role/Representation
Jacqueline Cross	Community Representative with NHS background
Cllr David Hall	Somerset County Council
Louisa Philpot	Arup
David Ralph	Heart of the South West LEP
Did Not Attend	
Jill Barker	Glastonbury Chamber of Commerce
Darryl Mitchard	Melhuish and Saunders
Nick Oliver	Cooper and Tanner

In Attendance	Role/Representation
Anna Blackburn	Mendip District Council
Cllr Jon Cousins	Mayor of Glastonbury
Richard Greenwell	Support for James Heappey MP
Harry Morris	Somerset County Council
Tina McEwen	Glastonbury Towns' Fund Support Team
Julie Reader-Sullivan	Mendip District Council
Jane Sharp	Mendip District Council
Gerard Tucker	Glastonbury Town Council

Apologies	Role/Representation
Paul Hickson	Somerset County Council
Katriona Lovelock	Somerset County Council
Anwen Jones	Cities & Local Growth Unit (BEIS/MHCLM)
Sheridan Robins	Parliamentary & Comms Aide to James Heappey MP
Henry Seymour	Cities & Local Growth Unit (BEIS/MHCLG)

Minutes:

Agenda Item	Discussion	Action
1. Welcome and Introductions	Robert welcomed everyone. Apologies had been received from Jacqueline Cross, Cllr David Hall, Louisa Philpot and David Ralph.	None
2. Chairs Opening Remarks	We look forward to being able to meet face-to-face soon, depending on the Government roadmap.	Agreed to aim for a face-to-face meeting in July.
3. Minutes and Matters arising from meeting on 5 March 2021.	The focus for My Mendip is now getting businesses onto the website prior to promotion. All other matters on agenda.	None
4. Project Readiness	<p>Julie & Tina outlined Support Team activities in advance of hearing the outcome TIP, which is expected after the May election and before the summer recess starts (July).</p> <p>Tina & Jane have attended a Business Case Festival focussed on the 5 cases; internal systems are being set-up; and external support explored. Statistical works have been commissioned.</p> <p>Project initiation meetings taking place. Project support will include workshops on key topics, specialist support and making it as easy as possible.</p> <p>Exploring skills/support opportunities in programme.</p> <p>MDC is preparing for the outcome of local government reorganisation. Roles will be ring-fenced to ensure continuity and we are keeping in touch with the Bridgwater TIP's team.</p> <p>James Heappey agreed that Glastonbury TIP approach very</p>	<p>Meeting with Strode College tbc exploring Stage 2 skills & training opportunities.</p> <p>Support will continue to work on activities that will deliver Business Cases for all approved projects.</p>

	<p>different to Bridgwater, and both will need management.</p> <p>Our town has a strong USP. Generally, smaller towns have gone for a range of smaller projects.</p> <p>Stage 2 funding for projects may be funded by MDC as it is unclear if advance Towns' Fund monies will be available.</p>	
5. Options for a Legacy Body	<p>General discussion on options paper. The consensus was that a Community Benefit Society option was the preference.</p> <p>Regards existing bodies, the legacy body would support them.</p> <p>It was confirmed that ACE (Avalon Community Energy) & RBB (Red Brick Buildings) are both Community Benefit Societies.</p>	<p>Paper to be presented to the Board at the June meeting with more detail about establishment of the Community Benefit Society option.</p>
6. Communications	<p>We will be appointing a consultant to undertake this role. Julie confirmed that the cost was covered by capacity funding and the appointment would be asap.</p> <p>Tina has drafted a brief.</p>	<p>Tina to circulate the draft brief to the Board as soon as possible after the meeting.</p>
7. Update on Accelerator Projects	<p>Jane explained the 5 projects are tying up loose ends and due to submit their final reports. A full written update would be presented to the next meeting.</p> <p>It was agreed the community response had been amazing and a lot of work had been completed. Lynne Sedgemoor said the Glastonbury Way had estimated the amount of in-kind support which was substantial.</p>	<p>The Accelerator Projects to be asked to include an estimate of in-kind support in their final reports.</p> <p>Anyone interested in doing Glastonbury Way in June-July to let Jane know.</p>

<p>8. Recent Funding Opportunities (for information)</p>	<p>Community Renewal Fund is mainly for revenue funding where spend must be achieved by 31 March 2022. Support Team considering putting in an Expression of Interest to move projects forward.</p> <p>Community Ownership Fund: possibly for the sports project but guidance not received yet.</p> <p>Levelling Up bid, where we are working with Sedgemore District Council is likely to have a Shepton Mallet/Highbridge focus.</p>	
<p>9. Laptops for Building C</p>	<p>At meeting with Building C project team, we realised that they only have limited IT resources. Requirements minimal. This is about an under-resourced organisation, not specifically about the TF.</p> <p>Asking if any ideas from Board?</p> <p>Katy Quinn will explore with College IT Manager outside of meeting and can probably help wipe data.</p> <p>Kama had done some research and found that there are a lot of different funds they could apply to.</p> <p>Computer shop on High Street may be able to assist with wiping data off laptops.</p>	<p>Tina to link Katy Quinn and Rob Poizer up.</p> <p>Kama to send through results of her research.</p>
<p>10. Any other business</p>	<p>It was asked if James Heappey could assist in helping find a solution regards the roadside dwellers on Stone Down Lane.</p> <p>Jon Cousins explained his time as Mayor would end in May and this might be last meeting as observer; he thanked the Board and had enjoyed his involvement on it.</p>	<p>James Heappey agreed to meet with key partners to discuss the matter.</p> <p>Glastonbury Town Council to confirm who will be the future observer.</p>

11. Future Board Dates	<p>All at 2pm and by Zoom, with regular email updates</p> <ul style="list-style-type: none"> a. 11 June 2021 b. 30 July 2021 c. 10 September 2021 d. 5 November 2021 e. 17 December 2021 f. 04 February 2022 g. 25 March 2022 	<p><i>NOTE: Once we hear the TIP outcome, we may have to change date(s).</i></p>