

Glastonbury Town Deal Board

Minutes of the Board meeting held on Friday 4 December 2020 At 2pm On Zoom

Present	Role/Representation
Robert Richards	Chair and Glastonbury Festivals
James Heappey	Vice Chair and Member of Parliament
Cllr Simon Carswell	Mendip District Council
Katherine Clarke	Street & Glastonbury YMCA/Redbrick
Cllr Liz Leyshon	Somerset County Council (alternate)
Paul Manning	Glastonbury Chamber of Commerce (alternate)
Lucy Martin	Department of Work and Pensions
Kama McKenzie	Community Representative
Darryl Mitchard	Melhuish and Saunders
Katy Quinn	Strode College (alternate)
David Ralph	Heart of the South West LEP
Dr Lynne Sedgmore	Community Representative
Cllr Ian Tucker	Glastonbury Town Council

Apologies	Role/Representation
Jacqueline Cross	Community Representative with NHS background
Cllr David Hall	Somerset County Council
Did Not Attend	
Jill Barker	Glastonbury Chamber of Commerce
Nick Oliver	Cooper and Tanner

In Attendance	Role/Representation
Cllr Jon Cousins	Mayor of Glastonbury
Paul Hickson	Somerset County Council
Anwen Jones	Cities & Local Growth Unit (BEIS/MHCLM)
Tina McEwen	Glastonbury Towns' Fund Support Team
Julie Reader-Sullivan	Mendip District Council
Sheridan Robins	Parliamentary & Comms Aide to James Heappey MP
Henry Seymour	Cities & Local Growth Unit (BEIS/MHCLG)
Jane Sharp	Mendip District Council
Gerard Tucker	Glastonbury Town Council

Apologies	Role/Representation
Jenny Pitcher	Mendip District Council

Minutes:

Agenda Item	Discussion	Action
1. Welcome and Introductions	Robert welcomed everyone to the meeting. Apologies had been received from David Hall who was represented by Paul Hickson and also Jacqueline Cross.	
2. Chairs Opening Remarks	Permission to put bio and photo on Mendip Town Deal web page – Tina to liaise Agenda has been reordered to discuss TIP before decision about sports proposals	Tina to organise short bios and photographs for Mendip Town Deal web page.
3. Minutes and Matters arising	Tina said that she had received a number of Conflict of Interest forms and would chase the rest.	All agreed to minutes. Tina to chase the return of Conflict of Interest Forms.
4. Communications Update	Facebook Page is now live and attracting interest. Mendip webpage to be refreshed. Thank you to Board members for their help with Comms. Also, comms updates through Cluster groups.	Julie and Tina to continue to progress communication matters.
5. First Sight of component parts of Part 1 of the Town Investment Plan – short presentation Julie, Tina and Jane – Golden Thread	Julie outlined the content of Part 1 using the PowerPoint slides which are attached to the minutes. Questions raised on producing a diagram for Theory of Change similar to that in the slides and also to include clarity on floor space and market rent value.	Support Team to progress Part 1 of the Town Investment Plan. Circulate background information on the situation re van dwellers and Travellers to Liz Leyshon.
6. Example Spreadsheet for Part 2 of the Town Investment Plan and status update re all projects (Word Table) – short presentation - Julie, Tina, Jane	Julie identified the key aspects on the project status and Tina updated on the potential spend spreadsheet. Again, based on the attached PowerPoint Slides.	Support Team to progress Part 2 of the Town Investment Plan.
7. Sports Cluster	There was a lengthy discussion about the two bids and the importance of sport to the	Liz Leyshon and the Support Team to take forward further

	<p>Town. It was indicated that this might not be a strong project as part of the overall bid but that if that were so, the Board was reminded about taking forward only the strongest and lowest risk projects that can achieve the outcomes; weak projects would not be funded.</p> <p>If TIP and Projects are both very strong, then there is a high chance of all being funded. If either the TIP or Projects were weak, then the town would be offered a lower grant amount.</p> <p>It was confirmed that allocating funding to a sports project in TIP was optional. Sport may need an alternative route for securing funding.</p> <p>Board Members spoke on behalf of Glastonbury Football Club and the history of Tor Leisure (once the Sports and Social Club for Morlands).</p> <p>Members also mentioned Fusion's alleged poor reputation and delivery record. There was a view that any spend should be focused on the Tor Leisure site and only on one sports project, likely to be the Tor Leisure site.</p> <p>Members were asked to be clear about what the identified problem was and to be clear about the basis of the decision, as per the Theory of Change.</p> <p>It was agreed that further work was needed before a decision could be made and Cllr Liz Leyshon was asked to take the matter forward over the next 2</p>	<p>discussions/negotiations with the Sports Cluster with a view to achieving a conclusion before Christmas.</p>
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	weeks, working with the Support Team.	
8. What Happens Next	<p>The Board noted the timescales for the production on the Town Investment Plan.</p> <ul style="list-style-type: none"> - Draft to Board by Christmas - Comments back by 3 January - Board review and comments on 8 January - Draft to Arup by 10 January - 'Check & Challenge' around 14 January - Final version to Board 22 January - Submission to government by 29 January 	Support Team to finalise good draft of the Town Investment Plan by Christmas and then work to the other deadlines in the timetable.
9. Accelerator Projects Update	Jane Sharp gave a verbal update on progress thus far, for which a written summary is attached.	Jane to continue to monitor the delivery of the Accelerator Project.
10. Any other business	Lynne Sedgemore said that she had been contacted about the important of tree planting and asked that this issue be taken forward where possible as part of relevant projects.	Support Team to take forward.
11. Future Board Dates	<p>All at 2pm and by Zoom</p> <ul style="list-style-type: none"> - 8 January 2021 - 22 January 2021 	